



September 26, 2016

Dear Parent, Guardian or Caregiver:

**ORANGE COUNTY  
DEPARTMENT  
OF EDUCATION**  
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**AL MIJARES, Ph.D.**  
County Superintendent  
of Schools

OCDE/ACCESS aims to provide our students with opportunities to obtain the most comprehensive services to ensure the health and well-being of our students and our community. To this goal, we are pleased to inform you that we are participating in the California Immunization Registry (CAIR), a secure computerized immunization system. See <http://cairweb.org>.

CAIR has many benefits, including:

- Helping to ensure that your child doesn't miss any shots or get too many shots
- Making it simple for the school to provide up-to-date replacement yellow cards when parents need them
- Allowing our offices to easily see whether your child has had all of the necessary shots to enroll in school
- Giving our school the ability to keep track of patients' shot history electronically

We are excited about using CAIR and bringing the benefits of CAIR to you. In the past, you may have provided the school with immunization records for your child. These records are protected by the federal Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g. The school may disclose these records to CAIR and include them in the CAIR database only if you voluntarily consent to the disclosure in writing. We have enclosed a Parental Consent form to authorize this disclosure. Please complete the bottom portion of the consent form indicating whether you would like to participate in the CAIR program.

If you have questions about CAIR, please call our office at 714-245-6608. If you have further questions about CAIR after speaking with our office, please contact a CAIR staff member at 1-800-578-7889.

Sincerely,

Laura Strachan, Assistant Superintendent  
Enclosure

**ORANGE COUNTY  
BOARD OF EDUCATION**  
JOHN W. BEDELL, PH.D.  
DAVID L. BOYD  
REBECCA "BECKIE" GOMEZ  
LINDA LINDHOLM  
KEN L. WILLIAMS, D.O.



## Consent to Share Your Child's School Immunization Information with the California Immunization Registry (CAIR)

Immunizations prevent serious communicable diseases. Keeping track of these records can be hard, especially if your child has changed health care providers over the years. The California Immunization Registry (CAIR) is a secure and confidential computer system that authorized health care providers use to keep track of, and update children's' immunization records. This consent will allow your child's immunization record to be seen by authorized CAIR users to keep track of your child's immunization and update the record, even if you change health care providers. CAIR is under the California Department of Public Health. When you enroll your child with CAIR, all immunizations your child has already received; as well as all future immunizations he/she will receive become part of the CAIR database, until you specifically request in writing that the record can no longer be viewed. In order to be sure that CAIR contains accurate and complete immunization records, OCDE/ACCESS requests your consent to provide CAIR the immunization records for your child, which you have previously provided during your child's enrollment.

### How does CAIR help you?

- Parents can get a copy of their child's current immunization record by computer using their confidential account number, or from their health care provider or school nurse,
- Keeps your child on schedule for recommended immunizations, without receiving more than they need,
- Helps child care or school officials confirm that your child has the required immunizations to start or school,
- Helps your health care provider send you reminders when your child needs to get immunizations.

### By marking "yes" below, you are authorizing the OCDE ACCESS Schools to disclose the following information regarding your child to be included in the CAIR database:

- Your child's name, sex, birth date, and birthplace, and parents' or guardians' names,
- Details about your child's immunizations, such as vaccine type and date given,
- Limited non-medical information, and non-educational information which may include the Statewide Student Identification Number (SSID) to correctly identify your child,
- All information entered into CAIR is treated the same as private medical information, and is safe! Under California law, *only* authorized providers like your school nurse, health care provider, health plan, or public health department may see your address and phone number. Misuse of the Registry can be punished by law.

### Parent and Guardian Rights

It is your legal right to:

- Choose not to consent to the disclosure of your child's immunization records to CAIR,
- Change your mind later. If you do not want future immunization records you provide to the school to be shared with CAIR, you must inform the school in writing,
- Know who has looked at your child's CAIR record,
- Look at a copy of your child's immunization record in CAIR; ask your health care provider to correct any mistakes.

<input type="checkbox"/> Yes, I give my permission for the school to share my child's immunization record with CAIR and use my child's Statewide Student ID Number, and include it in the CAIR database.	
<input type="checkbox"/> No, I do not give my permission for the school to share my child's immunization record with CAIR	
_____ Parent/Guardian Signature	_____ Today's Date
_____ Child's Full Name (please print)	____/____/____ (MM/DD/YYYY) Child's Birth Date
_____ Parent's Full Name (Please Print)	Circle: Mother      Father      Guardian      Child sex (circle):    M      F
_____ Address (optional)	
_____ Phone Number (optional)	

If you have questions, you may talk with school personnel or call CAIR at 1-800-578-7889. California Department of Public Health 10/08