



ORANGE COUNTY DEPARTMENT OF EDUCATION  
PACIFIC COAST HIGH SCHOOL

**PARENT AND STUDENT ROLES & RESPONSIBILITIES**

**PARENTS WILL: Please initial after reading (\_\_\_\_\_)**

- Be committed to, understand, and use the independent study strategy appropriately.
- Provide an appropriate environment for student's study.
- Participate with the supervising teacher in the development and follow-through of the student's educational plan.
- Supervise the student while following the plan and make sure the student's effort at least meets the minimum requirement set forth in the written agreement.
- Take steps to ensure timely submission to the supervising teacher of all the student work, completed assignments, and accurate records that will be needed for the assessment of student progress and attendance accounting.
- Participate supportively in regularly scheduled teacher/student meetings.
- Under the direction of the supervising teacher, participate in the student's instruction and assessment of learning and skills mastery. This may include the following:
  - assume responsibility for supplied texts, instructional material, and supplies
  - introduce instructional assignments
  - be responsible for checking student's progress and current grade status online as described in the syllabus.
  - promptly check student work for errors
- Pay for the costs of books or other resources that may be lost or damaged beyond repair.
- Provide any transportation required by the agreement.

*I UNDERSTAND MY RIGHTS AND RESPONSIBILITIES AS A PARENT/GUARDIAN UNDER THE FOLLOWING CALIFORNIA EDUCATION CODES (ED.):*

- School attendance of your son/daughter is a parental responsibility and failure to do so is an infraction of the Education Code (ED 48290).
- No temporarily disabled pupil may receive individual instruction through independent study (ED 51745).
- Sexual harassment is illegal; it is a violation of State and Federal law (ED 48980/ED 231.5).
- Written permission of the parent or guardian is required for immunization of communicable diseases (ED 49403).
- Administration of medication prescribed by a physician during school hours may be done by a nurse or teacher under detailed instruction, upon written parental request (ED 49423).
- A pupil may be sent home if, for good reason, he or she is believed to be suffering from a recognized contagious or infectious disease (ED 49451).
- If sex education courses are planned, you will be notified of your right to inspect and review pertinent written or audio-visual materials prior to the holding of the course. Written objection shall be honored for your child (ED 51550). *This section does not apply to words or pictures in any science, hygiene, or health textbook.*

**STUDENT WILL: Please initial after reading (\_\_\_\_\_)**

- Make regular contact with the supervising teacher as specified on the written agreement.
- Complete at least the assigned work by the due date.
- Bring to the scheduled appointment with the supervising teacher all completed assignments that can be transported.
- Make an effort to participate in pertinent public or private extracurricular activities.
- Be responsible for other tasks that may be included in the written agreement.



## Pacific Coast High School (PCHS)

### SCHOOL SAFETY PLAN RULES AND REGULATIONS AGREEMENT

Pacific Coast High School is committed to providing you with a safe and secure school environment where you will receive support in achieving your educational goals. To ensure that this opportunity is available to everyone, the following agreement must be honored. Signing this agreement means you understand the rules and agree to abide by them and that you agree to encourage your child(ren) to abide by them.

1. I will not deface or damage school property or school materials. Furthermore, I understand that parents will be held financially responsible for any damage to property real or personal, as stated in the Education Code Section 48904.
2. I understand that graffiti and tagging of any kind will not be tolerated. I will not have in my possession while on the PCHS site any spray paint, markers, etching devices or other graffiti paraphernalia, for the purpose of tagging. (Art materials for normal uses in art classes are acceptable.) I understand that the court can enforce the following consequences: 20 days or 100 hours of community service in a Graffiti Abatement Program; \$250 fine plus penalty assessment and restitution; suspension or delay of one year of the issuance of youth driver's license, and 180 days in custody. (Penal Code 640.5)
3. I will not wear any clothing or attire that indicates gang affiliation (E.C. 35183)
4. I will not engage in any violent behavior such as physical or verbal abuse or any behaviors intended to intimidate other students (E.C. 48900)
5. I will not possess or use any illegal substances such as drugs or alcohol, or engage in the sale of such illegal substances. (E.C. 48900)
6. I will not bring the following items to school: weapons, knives, chains, pagers, cell phones. (E.C. 48901.5) (Pagers and cell phones given to students by parents for the purpose of parent-child contact are acceptable but must be turned off during class or tutoring situations.)
7. I will not smoke or use any product containing tobacco while on campus or while attending school sponsored activities. (E.C. 48901)
8. I will enter and exit from the designated entrance and wait for all rides inside the building or at the designated entrance. I will not loiter on the school campus, in the parking lot, or in the immediate area. (Penal Code 601)
9. I will not leave the campus without permission of either my teacher or my parent except when picked up by my parent or another designated adult after a class, workshop, or tutoring session. I understand that leaving campus without permission will result in the notification to my parent.  
(5 Cal.Reg.Sec. 303)
10. I understand that my presence on any other school campus while enrolled at Pacific Coast High School is not permitted unless prior arrangements have been made between the administrators of the school district and PCHS. I also understand that my friends, other than those enrolled at PCHS, are not allowed on the school's campus at any time. (Friends and family members accompanying a parent are acceptable in either case.)
11. I understand that I must attend school regularly and make acceptable progress in order to have a work permit signed.
12. I understand that Pacific Coast High School has a "zero tolerance" policy which may result in severe disciplinary action for even a first offense, and that PCHS will strictly enforce all rules and regulations. If I violate any of the above rules and regulations, administrative review could result in immediate disciplinary action.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

As a parent interested in my son's/daughter's education well being, I agree to support all of the above Pacific Coast High School Rules and Regulations.

\_\_\_\_\_  
Parent/emancipated minor/other Signature

\_\_\_\_\_  
Date



## Orange County Department of Education Internet Acceptable Use Policy

Internet access is now available to Orange County Department of Education Alternative, Community, and Correctional Education Schools and Services. Our goal in providing this service is to promote educational excellence in the Orange County Department of Education by facilitating resource sharing, innovation, and communication.

The Internet is an "electronic highway" connecting millions of computers all over the world and millions of individual users. Access to the Internet will enable students to explore thousands of libraries, databases, and bulletin boards while exchanging messages with users throughout the globe. In addition, the system is used to increase Orange County Department of Education communication, enhance productivity, and assist OCDE employees in upgrading their skills through greater exchange of information with their peers. The system also assists the Orange County Department of Education in sharing information with the local community, including parents, social service agencies, government agencies, and businesses.

With access to computers and people from around the world also comes the availability to material that may not be considered to be of educational value in the context of the school setting. Families should be warned that some material obtained via the Net may contain items that are illegal, defamatory, inaccurate, or potentially offensive. The Orange County Department of Education has taken precautions to restrict access to controversial information, either by accident or deliberately. However, the benefits to students from online access far outweigh the possibility that users may procure material that is not consistent with the educational goals of the Orange County Department of Education.

The purpose of this agreement is to ensure that use of Internet resources are consistent with the Orange County Department of Education's stated mission, goals, and objectives. The smooth operation of the network relies upon the proper conduct of the students and faculty who must adhere to strict guidelines. These guidelines are provided here so that you are aware of the responsibilities you are about to acquire. If an Orange County Department of Education user violates any of these provisions, his or her future access could be denied in accord with rules and regulations discussed with each user during Internet training sessions.

To gain access Internet, all students under the age of 18 must obtain parental permission and both parent and student must sign this document. The signatures at the end of this document legally bind and indicate the parties who signed have read the terms and conditions carefully and understand their significance.

### Orange County Department of Education Internet Use Agreement

#### Student Section

I have read pages one and two of the Orange County Department of Education Internet Use Agreement. I agree to follow the rules contained in this Policy. I understand that if I violate the rules, my account can be terminated and I may face other disciplinary measures.

User's Signature \_\_\_\_\_ Date \_\_\_\_\_

#### Parent or Guardian Section

As the parent or legal guardian of the student signing above, I have read pages one and two of the Orange County Department of Education Internet Use Agreement and grant permission for my son or daughter to access the Internet. I understand the district's computing resources are designed for educational purposes. I also understand that it is impossible for the Department of Education to restrict access of all controversial materials and I will not hold them responsible for materials acquired on the network. I understand that the individuals and families may be held liable for violations. Furthermore, I accept full responsibility for the supervision if and when my child's use is not in a school setting.

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

## Internet - Terms and Conditions

1. Students are responsible for good behavior on the school computer networks, just as they are in a classroom or a school hallway. General school rules for behavior and communications apply.
2. The network is provided for students to conduct research and communicate with others. Access to network services is given to students who agree to act in a considerate and responsible manner. Access is a privilege - not a right. That access entails responsibility. Inappropriate use will result in suspension or cancellation of Internet privileges. The system administrators may close an account at any time as required. The administration, faculty, and staff may request the system administrator to deny, revoke, or suspend specific user accounts.
3. Users are expected to abide by their generally accepted rules of network etiquette and conduct themselves in a responsible, ethical and polite manner while online.
4. Users are not permitted to use the computing resources for commercial purposes, product advertising, political lobbying, or political campaigning.
5. Users are not permitted to transit, receive, submit, or publish any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, offensive, or illegal material.
6. Physical or electronic tampering with computer resources is not permitted. Damaging computers, computer systems, or computer networks intentionally will result in cancellation of privileges.
7. User must respect all copyright laws that protect software owners, artists, and writers. Plagiarism will not be tolerated.
8. Security on any computer system is high priority, especially when the system involves many users. If a security problem is identified in the school's computers, network, or Internet connection, a system administrator must be notified. Using someone else's password or trespassing in a another's folder, work, or files without permission is prohibited and may result in cancellation of user privileges.
9. The Orange County Department of Education makes no warranties of any kind, whether expressed or implied, for the service it is providing. The Department assumes no responsibility or liability for any phones charges, line costs, usage fees, nor for any damages a user may suffer. This includes loss of data resulting from delays, nondeliveries, or service interruptions caused by its negligence or your errors or omissions. Use of any information obtained via the Internet is at your own risk. The Department specifically denies any responsibility for the accuracy or quality of information obtained through its services.
10. All communication and information accessible via the computer resources shall be regarded as private property. However, people who operate the system may review files and messages to maintain system integrity and insure that users are using the system responsibly. Messages relating to or in support of illegal activities may be reported to the authorities.

Any violations may result in a loss of computer access, as well as other disciplinary or legal action. Users are considered subject to all local, state, and federal laws.

**PARENT OR GUARDIAN ACKNOWLEDGMENT OF RECEIPT  
OF ANNUAL RIGHTS AND RESPONSIBILITIES NOTIFICATION**

*Detach, sign, and return this page to your child's school.*

By signing below I indicate I have read the attached Notice. My signature does not mean I have consented to my child's participation in any particular program or activity.

Student's Name: \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_

I hereby acknowledge receipt of information regarding my rights, responsibilities, and protections.

Signature of Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

PLEASE COMPLETE THE FOLLOWING IF APPLICABLE:

**CONTINUING MEDICATION**

Student's Name: \_\_\_\_\_

Student is on a continuing medication program: (Please check one) YES ☐ NO ☐

If **YES**, by signing below you have my permission to contact student's physician:

Physician's Name \_\_\_\_\_ Telephone: \_\_\_\_\_

Medication: \_\_\_\_\_ Dosage: \_\_\_\_\_

Medication: \_\_\_\_\_ Dosage: \_\_\_\_\_

Signature of Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

**RELEASE OF DIRECTORY INFORMATION**

If you do not wish directory information released (page 3), please sign where indicated below and ensure receipt of this form by the school office within the next 30 days. Note: by signing below this will prohibit the district from providing the student's name and other information to the news media, interested schools, parent-teacher associations, interested employers, and similar parties.

Do **NOT** release directory information regarding \_\_\_\_\_  
(Student's Name)

☐

**Check** if an exception may be made to include student information and photos in the yearbook.

Signature of Parent or Guardian: \_\_\_\_\_

## Pacific Coast High School

### Individualized Learning Plan

Student Name \_\_\_\_\_ Last Name First Name \_\_\_\_\_ DOB \_\_\_\_\_ Grade: \_\_\_\_\_

### Goals While Attending PCHS

#### Academic Success – Graduation Date Goal

- ☐ Have a GPA of 2.5 or better
- ☐ Complete all assignments
- ☐ Complete the necessary courses each semester to lead to graduation
- ☐ Have strong Math & Writing Skills

#### College & Career Readiness

- ☐ Take a community college course
- ☐ Meet with the college counselor to make a plan
- ☐ Complete a career assessment
- ☐ Apply for a job
- ☐ Attend a college fair or tour a college campus

#### Life Skill Goals & Personal Growth

- ☐ Time Management
- ☐ Money Management
- ☐ Communication Skills
- ☐ Self Directed/Engaged Learning

#### School & Community Involvement

- ☐ Participate in a school club or activity
- ☐ Complete community service/Volunteer

Transition Plan - Please check as many as apply

- ☐ Attend a 2 year college
- ☐ Attend a 2 year college with intent to transfer to a 4 year
- ☐ Attend a 4 year college
- ☐ Attend a job training program
- ☐ Travel
- ☐ Other \_\_\_\_\_

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

Teacher Signature \_\_\_\_\_ Date: \_\_\_\_\_



## Parents and Guardians

### You can take advantage of our Text Messaging Service

Our school utilizes the SchoolMessenger system to deliver text messages, straight to your mobile phone with important information about events, school closings, safety alerts and more.\*

You can participate in this free service\* just by sending a text message of "Y" or "Yes" to our school's short code number, 67587.

You can also opt out of these messages at any time by simply replying to one of our messages with "Stop".

SchoolMessenger is compliant with the [Student Privacy Pledge™](#), so you can rest assured that your information is safe and will never be given or sold to anyone.



Opt-In from  
your mobile  
phone now!



Just send  
"Y" or "Yes"  
to 67587

#### Information on SMS text messaging and Short Codes:

SMS stands for Short Message Service and is commonly referred to as a "text message". Most cell phones support this type of text messaging. Our notification provider, SchoolMessenger, uses a true SMS protocol developed by the telecommunications industry specifically for mass text messaging, referred to as "short code" texting. This method is fast, secure and highly reliable because it is strictly regulated by the wireless carriers and only allows access to approved providers. If you've ever sent a text vote for a TV show to a number like 46900, you have used short code texting.

\*Terms and Conditions – Message frequency varies. Standard message and data rates may apply. Reply HELP for help. Text STOP to cancel. Mobile carriers are not liable for delayed or undelivered messages. See [schoolmessenger.com/opt](http://schoolmessenger.com/opt) for more info.





Orange County Department of Education

Image Reproduction/Media Release Form

(Minor)

I, \_\_\_\_\_, hereby ☐ give ☐ do not give permission, without restriction, to  
(print: minor's first name, middle initial, last name)  
Orange County Department of Education to use my name, voice, and/or likeness, including but not limited to, any and all photographs, videotapes, sound recordings, and/or other audio-visual electronic materials taken during the \_\_\_\_\_ school year at \_\_\_\_\_ by, or on behalf of, Orange County  
(print: name of school or project site)  
Department of Education for staff development, instruction, or any legitimate purposes. I understand and agree that Orange County Department of Education is the exclusive owner of all rights, title and interest, including copyright, in such photographs, videotapes, and/or other audio-visual electronic materials.

Interest in Orange County Department of Education programs by the public may generate media attention.

I, would ☐ would not ☐ be interested in being interviewed by members of the media.

\_\_\_\_\_  
(signature of minor)

\_\_\_\_\_  
(date)

(Parent/Guardian)

I, \_\_\_\_\_, the parent/guardian of \_\_\_\_\_  
(print: parent's first name, middle initial, last name) (print: minor's first name, middle initial, last name)  
, hereby ☐ give ☐ do not give permission, without restriction, to Orange County Department of Education to use my name, voice, and/or likeness, including but not limited to, any and all photographs, videotapes, sound recordings, and/or other audio-visual electronic materials taken during the \_\_\_\_\_ school year at \_\_\_\_\_ by, or on behalf of, Orange County Department of Education for staff  
(print: name of school or project site)  
development, instruction, or any legitimate purposes. I understand and agree that Orange County Department of Education is the exclusive owner of all rights, title and interest, including copyright, in such photographs, videotapes, and/or other audio-visual electronic materials.

Interest in Orange County Department of Education programs by the public may generate media attention.

I, do ☐ do not ☐ give permission for my child to be interviewed by members of the media.

\_\_\_\_\_  
(signature of parent/guardian)

\_\_\_\_\_  
(date)