

Orange County Department of Education
Pacific Coast High School
14262 Franklin Avenue Suite #100
Tustin, CA 92780
Phone: 714.245.6500 Website: pchs.k12.ca.us

July/August Trimester 2017

How to Enroll

SADDLEBACK VALLEY UNIFIED SCHOOL DISTRICT

Overview

- Registration Forms will be accepted **starting Monday – April 3, 2017**
- PCHS offers one July/August session: **July 3, 2017 – August 9, 2017**
- A maximum of 10 credits may be taken
- All courses are online and are research based - students have access 24/7
- Students must have an individual working email to enroll (no sharing) & cannot be a school district email address
All correspondence will be sent to the student's email address
- Weekly submission of work is required
- Each course has a detailed syllabus
- Math courses have a mandatory final on campus or online the week of **August 9, 2017** - syllabus will have details

Courses Offered

Electives:

Health* (5 credits)
PE* (5/10 credits) (10-12 grade only)

*May be taken for original credit with Approval
of Guidance Counselor

UC Approved Courses:

English 9-12 (5/10 credits)
Economics* (5 credits)
World History (5/10 credits)
US History (5/10 credits)
Government (**Summer Grads ONLY**)

UC Approved Math Courses:

Algebra 1 (5/10 credits)
Geometry (5/10 credits)
Algebra 2 (5/10 credits)

To enroll, student will:

1. Meet with your current counselor to determine course(s) needed.
2. **Print the 7 page July/August Enrollment Forms** from the PCHS website: pchs.k12.ca.us >enrollment>Saddleback Valley USD
3. Complete the first 6 pages and bring completed registration to current Guidance Counselor, between: **April 3, 2017 through May 22, 2017**. **Guidance Counselor will review paperwork, initial approval of courses and attach an unofficial transcript.** **Assistant Principal** must sign off on all requests. Parent and student must sign forms.
4. **Save the last page of Course Login directions.**
5. Read the July-August Subsidiary Agreements (Not necessary to print).
6. Guidance Counselor will forward completed Enrollment Forms to the SVUSD Director of Secondary Education, **Rocky Murray**, at the SVUSD District office, for signature on the Community School Referral form.
7. Educational Services will send all completed Enrollment Forms/transcript/referral to PCHS.
FORMS MAY NOT BE FAXED or EMAILED!
8. **Incomplete forms or forms with missing signatures CANNOT be processed.** PCHS must receive forms no later than **3:00 PM on May 26, 2017**. Enrollments are processed on a first-come, first-served basis.
Classes may fill and close prior to May 26, 2017.
9. Once enrollment forms are submitted course changes must be done on an Add/Drop Form (available on the PCHS website under "forms".) **ADDS and CHANGES** must be made by **June 23, 2017**.
Course DROPS may be made through **July 28, 2017**. Add/Drop forms may be faxed to 714.508.0215.

PCHS will:

1. Enroll all students with **COMPLETE** enrollment packets in the requested courses on a first-come, first-served basis. Students will receive an **EMAIL** for either: a) Confirmation of Course Enrollment
b) Indicating course is closed/student **NOT** enrolled
2. Provide a report card at the end of the trimester.

