



Orange County Department of Education

Pacific Coast High School

UC Approved / NCAA Approved / WASC Accredited

14262 Franklin Avenue Suite #100

Tustin, CA 92780

Phone: 714-245-6500

Website: pchs.k12.ca.us

July/August Trimester 2018

How to Enroll

TUSTIN UNIFIED SCHOOL DISTRICT

Overview

- Registration Forms will be accepted **starting Monday – March 26, 2018**
- PCHS offers one July/August session: **July 2, 2018 – August 8, 2018**
- A maximum of 10 credits may be taken
- All courses are online and are research based - students have access 24/7
- Students must have an individual working email to enroll (No Sharing) & cannot be a school district email address.
All correspondence will be sent to the student's email address
- Weekly submission of work is required
- Each course has a detailed syllabus
- Math courses have a mandatory final on campus the week of **August 8, 2018** - syllabus will have details

Courses Offered - **REMEDATION ONLY FOR TUSTIN USD (NO ADVANCEMENT)**

UC Approved Courses:

English 9-11 (5/10 credits)

US History (5/10 credits)

World History (5/10 credits)

UC Approved Math Courses:

Algebra 1 (5/10 credits)

Geometry (5/10 credits)

Algebra 2 (5/10 credits)

Pre-Calculus (5/10 credits)

To enroll, student will:

1. Meet with your current counselor to determine course(s) needed.
2. **Print the 7 page July/August Enrollment Forms** from the PCHS website: pchs.k12.ca.us >enrollment>Tustin Unified School District. Complete the first 6 pages. Parent and student must sign forms.
3. **Save the 1 page Course Login directions.**
4. Read the July-August Subsidiary Agreements (Not necessary to print).
5. Ask your counselor for a copy of your unofficial transcript.
6. **Take the Community School Referral form (included in 7 page enrollment forms) to your school's Assistant Principal of Curriculum/Counseling, for his/her signature and a printed transcript.**
7. All Completed enrollment forms/transcript/referral/attendance must be submitted together to PCHS. Forms may be mailed or brought to PCHS (an after-hours mail drop slot is available). **FORMS MAY NOT BE FAXED or EMAILED!**
8. **Incomplete forms or forms with missing signatures CANNOT be processed.** PCHS must receive forms no later than **3:00 PM on May 25, 2018.** Enrollments are processed on a first-come, first-served basis & there will be a **mandatory** on-campus review meeting with student and parent.
Classes may fill and close prior to May 25, 2018.
9. Once enrollment forms are submitted course changes must be done on an Add/Drop Form (available on the PCHS website under "forms".) **ADDS and CHANGES** must be made by **June 22, 2018.**
Course DROPS may be made through **July 27, 2018.** Add/Drop forms may be faxed to 714.508.0215.

PCHS will:

1. Enroll all students with **COMPLETE** enrollment packets in the requested courses on a first-come, first-served basis. Students will receive an **EMAIL** for either:
 - a) Confirmation of Course Enrollment
 - b) Indicating course is closed/student **NOT** enrolled
2. Provide a report card at the end of the trimester.