



**ORANGE COUNTY DEPARTMENT OF EDUCATION
PACIFIC COAST HIGH SCHOOL
MASTER AGREEMENT**

FOR OFFICE USE ONLY

Trimester 1:	Trimester 2:	Trimester 3:	Year Total:
Student Start Date:			

Dates:

Trimester 2: 8/23/2021 – 1/14/2022

Trimester 3: 1/20/2022 – 6/7/2022

PLEASE PRINT CLEARLY

Student's - Last, First & Middle Name:	Grade:
District of Residence:	Date of Birth:

This agreement will be in effect during the **2021-2022** school year. This agreement covers Tri 2 and 3, the fall and spring semesters. Students will be provided with teacher support services, curriculum, and related instructional material. Students will be provided with technology and Wi-Fi devices needed to complete assignments. Student supports will be provided thru support staff (clinicians, school counselor, school nurse, program/course changes, tutors, or other LEA staff) as determined by program evaluation process, and for English learners, individuals with exceptional needs in order to be consistent with the pupil's individualized education program or plan pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794), pupils in foster care or experiencing homelessness, and pupils requiring mental health supports. PCHS does not provide anything of value that is not provided for all students enrolled in similar public schools. Students with an active IEP (Individualized Educational Plan) may not enroll with PCHS unless their IEP specifically provides for enrollment in independent study.

Subsidiary agreement(s) are considered a part of this agreement: course syllabi, course catalog, add/drop forms, other student support/Instructor and student registration forms.

- Student/parent understands that this enrollment is for a period of one school year, fall and spring semester.
- Student/parent understands continued enrollment will be based on the determination of appropriate placement and satisfactory education progress.
- Students enrolled with PCHS may not be enrolled as a full-time student in any other public school. However, private, part-time, tutorial, or supplemental enrichment classes are permissible.
- All students enrolling in PACIFIC COAST HIGH SCHOOL have the option of classroom instruction in the County Community Schools or their home district. Enrollment is continuously voluntary. If a student requests to be returned to in-person instruction, we will support their return to their district classroom within 5 days.
- Independent Study is an optional educational alternative that students voluntarily select, including expelled students (Ed Code 48915) and/or students whose expulsion has been suspended (Ed Code 48917).
- When a student misses a percentage of assignments that equate to four or more days of missed attendance, the faculty advisor will complete a written evaluation to determine if the student should remain in this program. Academic and attendance credit will be lowered for incomplete, late, and/or partial assignments. Satisfactory educational progress will be monitored by faculty advisors and course teachers. (Attendance is based on assignment completion for Independent Study).

PARENT'S AGREEMENT

- I grant permission for the named student to enroll in independent study, an optional alternative educational

Student Name:	Grade:
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program offered by the Orange County Department of Education: PACIFIC COAST HIGH SCHOOL.

- I agree to work closely with the teacher(s) on implementation and evaluation of the assignments for my student. I may also utilize a tutor to help with this role. If a tutor is utilized, the tutor must also sign this agreement.
- I understand that I have the right to review my student’s progress in the program and dis-enroll at any time. I will be returned to classroom instruction at my district of residence within 5 days.
- All materials are the property of the Orange County Department of Education and must be returned to PCHS upon termination. Parents agree to pay for any lost, damaged, or unreturned materials.
- I understand that I am responsible for checking my student’s progress and current grade status online as described in the course syllabus.
- Attendance/participation is required in all state mandated testing. (SBAC)

STUDENT’S AGREEMENT

- I will meet with PCHS teachers regularly according to the frequency, date, time, manner, and location specified in the course syllabi or as required by my teacher(s).
- Maximum assignment period is one month. I agree to provide all assignments and materials on the date they are due. With prior approval, and when circumstances justify, the supervising teacher may extend the maximum length of an assignment period.
- I am responsible for the information and materials presented during a missed class.
- I understand that I am responsible for checking my progress and current grade status online as described in the course syllabus.
- I understand I must participate in all state mandated testing. (SBAC, Physical Fitness Test)

YES	NO	CHECK IF ‘YES’ OR ‘NO’ FOR EACH STATEMENT
		Does the student have an active IEP? (Spec Ed Plan)
		Does the student have a 504 Plan?
		Is the student a potential NCAA Athlete?

MANNER, TIME, AND FREQUENCY OF APPOINTMENTS

Each course syllabus will outline the weekly assignment and contact expectations. As a condition of continued enrollment, students are required to have weekly contact/assignments with their teachers on or before the assignment due dates. More frequent contact may be required as necessary to support student success. PCHS is open 8:30 a.m.- 3:00 p.m. Trimester 2 and 3. **The manner of submitting work or contact:** one to one, small group, drop off, classroom, presentation, phone with instructor, e-mail, online, U. S. Mail, fax, or other pre-approved means as required in course syllabi. On-campus courses: Please refer to class syllabus for class days and times. Location of classes: PCHS campus.

METHOD OF STUDY, OBJECTIVES

Every course syllabus outlines the study expectations for the course. A course syllabus will be provided for every course. The syllabus will include course objectives and expectations, study methods, due dates, resources supplied, grading policy, manner and frequency of assignments, teacher contact information, academic support, and other information necessary for student success in the course. Course objectives will be consistent with the guidelines established in the PACIFIC COAST HIGH SCHOOL (PCHS) Course Catalog for high school independent study.

METHODS OF EVALUATION

Including, but not limited to: Assignment completion, demonstration of skill, written test/report, student log, presentation, slide show, oral test/report, and/or _____. Methods of evaluation, grading policies, and late work penalties are listed in each course syllabus. Student level of satisfactory academic progress will be reported within their online course gradebook, teacher gradebooks, communication with course teacher via course communication, email or phone, and report cards.

PCHS POLICIES AND STUDENT SUPPORT

- Student Assignments: The parent/or tutor agrees to provide assistance and support, and is required to check for completion and quality of assigned work on a regular basis.

Student Name:	Grade:
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- Any work turned in after 3:00 p.m. on due dates will be marked late.
- Students are to be picked up and dropped off within 15 minutes of their on-campus class, seminar, lab, or tutorial.
- Modest dress code will be enforced. No clothing of any kind with alcohol, tobacco, or inappropriate messages will be allowed.
- All students in grades 9-12 are required to take all (SBAC, Physical Fitness) state designated tests.
- Parents and students agree to support the rules and regulations of PCHS.
- I understand PCHS will contact me by phone, email, text, letter; I understand I can submit a letter if I do not want a specific form of communication.

YES	NO	CHECK IF 'YES' OR 'NO' FOR EACH STATEMENT
		Student has adequate access to internet
		Does the student have adequate technology

****If NO, these will be offered to the student with a student/parent agreement***

I have read all pages of this agreement and hereby agree to all the conditions set forth within, including those in the subsidiary forms. Electronic signatures accepted and have the same policy and force and effect as handwritten signatures.

Student Signature _____
Date

Parent Signature (if other than parent, circle one) emancipated minor, caregiver/guardian/other _____
Date

Faculty Advisor Signature _____
Date

Other Signature _____
Title _____
Date

Other Signature _____
Title _____
Date

Other Signature _____
Title _____
Date

Other Signature _____
Title _____
Date

Other Signature _____
Title _____
Date

Other Signature _____
Title _____
Date

See subsidiary form OTHER STUDENT SUPPORT/INSTRUCTOR for other teacher signatures and dates